

MINUTES OF THE VESTRY

ST. MARK'S EPISCOPAL CHURCH, CAPITOL HILL

July 28, 2010

Present:

Clergy: Paul Roberts Abernathy, Rector,
Susan Pinkerton, Associate Rector

Wardens: Kenn Allen, Senior Warden
John Sedgewick, Junior Warden

Vestry Members: Joe Calizo, Ed Corr, Bill Dickinson, Rick Hayes, Cecilia Monahan,
Marilu Sherer, Susan Thompson, Rick Hayes, Vicki Street

Register: Raiford Gaffney

Absent: Mary Lee Watts - Vestry Member, Kathryn Powers - Treasurer

Agenda

1. Paul Abernathy, Rector and Chair of the Vestry, called the meeting of St. Mark's Vestry to order at 6:05 pm on July 28, 2010 in the St. Mark's Parish Hall.
2. Ed Corr gave the opening prayer.
3. **Race & Reconciliation Update.** Co-Chairs Leon Cover and Peter Sherer (and, in absentia, Penny Farley presented their report which included a brief history of recent activities and outlined plans for the coming year. *(Copy of the report is attached)*
4. **Presentation & Approval of Mid-East Working Group Charter.** Co-Chair Peter Hawley presented the draft Charter for St. Mark's Mid-East Working Group. The other Co-Chair is Tom Getman and Linsley Jones has been added as a group member. After discussion, Peter took back the draft charter to be brought back to the Vestry for a decision after additional work on its content. *(Copy of the report is attached)*
5. **Capital Campaign Discernment Process Steering Committee.** – Senior Warden Kenn Allen and Vestry Member Ed Corr presented a summary report from Bonstra | Haresign Architects and a concept design budget option by Ed Corr. Following Discussion, Rick Hayes moved that the Vestry authorize a feasibility study to determine the level of support in the parish for a capital campaign. Work is to begin August 1 with a line of credit of \$25,000 through the Episcopal Diocese of Washington. Susan Thompson seconded and the motion carried. The study will unfold in this way:

- a. The month of August will be for preparation, including final decisions on the options to be put forward to the parish for consideration, development of background material, etc.
- b. In early to mid September, proposals will be presented to the parish in as many ways as possible – parish meeting, e-communications, displays, etc. – to inform and to stimulate thinking and discussion.
- c. Over a six-week period, beginning in mid-September, every member of the parish will be invited to respond, through either personal interview or survey, to the proposals, indicating their reactions and their level of commitment to support a campaign.
- d. Results will be reported to the Vestry in mid-November and shared with the parish shortly after.

(Copy of the report and budget options are attached)

6. Officer Reports

- a. Register - Presentation of the June 20 Minutes. Marilu Sherer moved to approve the minutes with the correction of Mary Lee Watts' last name. Ed Corr seconded and the corrected minutes were approved. *(Copy of the corrected minutes is attached)* The July 10 Electronic Votes: Vote 1. Approval of creation of a "purse" via contributions from the parish for Interim Music Director Jeffrey Workman. Carried. Vote 2. Approval of allocation of \$500 from the Vestry budget line as our seeding of that "purse". Carried.
- b. Treasurer's Report was distributed. Marilu Sherer moved that it be accepted, Cecilia Monahan seconded, motion carried. *(Copy of the report is attached)*
- c. Junior Warden's Report. John Sedgewick reported that the bathroom has been completed, thanks to Ed Corr and his family. In appreciation of their hard work, the bathroom will be named The Corr Family Bathroom.
- d. Senior Warden's Report. No report given
- e. Rector's Report. *Staff* Parish Administrator, Programs and Facilities Caitlin Jacobs has resigned to teach in South Korea. Paul is looking for a successor by the middle of August. Director of Music position has four applicants who will each rehearse the choir and direct a Sunday service. He hopes to make a call by end of August. Interim Director of Music Jeff Workman has agreed to work through August. *The Website* is continuing with target date by the end of August.

7. Updates

- a. 2010 Washington Early Music Festival by Raiford Gaffney *(Copy of the report is attached)*
- b. Pillar and Committee Liaison Reports. *(Copy of the report is attached)*
- c. Membership Development Committee Report by Susan Thompson. She shared a draft survey on talents, skills and interests as a way to enable every member of the parish to understand the opportunities for involvement, leadership and service and to make their own interests known. *(Copy of the report is attached)*

- d. Parish Picnic Planning by Joe Calizo (and in absentia, Kathryn Powers). The picnic will be September 5 following the 10 o'clock service. Announcements will begin on August 1.
- e. Governance Task Force by Co-Chairs Bill Jordan and Heather Burneson. They hope to prepare a draft of the final report to the vestry in fall. *(Copy of the report is attached)*
- f. Shrine Mont 2010 Financial Report by Vicki Street. *(Copy of the report is attached)*

8. **What's New; What Needs Attention? What's Working? Who needs Acknowledgment?**

- a. Bill Dickinson reported there is a Diocesan Workshop on Business Administration on September 18
- b. Paul Abernathy recommended that everyone do Bishop Survey at EDOW.org. A draft profile has been published.
- c. Rick Hayes reported that we need a second Parish Life Pillar.
- d. Rick also reported that he will be received in the Episcopal Church on November 6 at National Cathedral.

9. **Motion to Adjourn** Rick Hayes moved and Susan Thompson seconded to adjourn. It carried at 9:06 pm.

10. Joe Calizo gave the **Closing Prayer**

11. **Laying on of Hands** was given by the clergy with all wardens, officers, and vestry for Vicki Street who will be undergoing cancer surgery.